Updated November 2026

Sink Room (W20-424) Guidelines

These guidelines explain how to safely and responsibly use the equipment and materials in the sink room. Following them keeps the space safe, protects shared equipment, and ensures every student has access to the tools they need. Please read them before using any equipment or materials in this space.

If you have questions about these guidelines, or about how to use a specific piece of equipment or material, contact your instructor.

Remove as much oil paint from brushes as possible before using soap. Wipe brushes with rags or linseed oil first. This keeps excess paint out of the drain and reduces the residue that gets flushed out.

Clean up after yourself and return all tools. Use a rag to clean the sink area, and dry the countertop when you finish. Return all cleaning tools to where you found them.

Store work only in designated areas. Use the drying racks assigned to your class or club. Clearly mark anything you leave behind with your name.

Close the door when you leave. If you are the last person out of the room, make sure the door is closed behind you.